



PREQUALIFICATION OF PROVIDERS FOR THE FINANCIAL YEARS 2026/2027, 2027/2028 & 2028/2029.

1. Economic Policy Research Centre (EPRC), Uganda's leading economic research and development policy think tank is in the process of pre-qualifying, registering and classifying competent firms for Works, Non-Consultancy, Consultancy Services and Supplies for the financial years stated above.
2. Economic Policy Research Centre now invites suitably qualified bidders to submit sealed Short-Listing submissions (Detailed categories of each are in the shortlisting document or visit www.eprcug.org).
3. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at **7(a) from 9.00 am – 4.00 pm; Monday to Friday except Public Holiday**
4. The Short-Listing Documents in English may be purchased by interested bidders on the submission of a written application to the address at 6(a) below stating the specific subject of procurement. Bidders are advised to make payment of a **non-refundable fee of Ugx: 100,000/= for the bidding document on the EPRC A/C No. 01013500017262 – DFCU Bank**. No liability will be accepted for loss or late delivery.
5. Short Listing submissions must be delivered to the address below in 6(a) at or before **02:00pm on 7th July 2026**. Late submissions shall be rejected.
6. (a) Documents may be inspected, issued and delivered at:
**Economic Policy Research Centre
Plot 51 Pool Road, Makerere University Campus
P. O. Box 7841, Kampala.
Tel: 256 (0) 414-541023/4
Fax: 256 (0) 414-541022**
- (b) Address of Application Opening; same as 6(a)

ACCOUNTING OFFICER

ANNEX B: STATEMENT OF REQUIREMENTS

List and codes of works, services or supplies to be provided include the following:

SUPPLIES:

CODE	ITEM
SUP/00001	Supply of Air Conditioners and Accessories
SUP/00002	Supply of Assorted office stationery
SUP/00003	Supply of Assorted office Cartridges and Tonners
SUP/00004	Supply of Cleaning Materials and Toiletries
SUP/00005	Supply of Computers, Computer consumables and IT accessories
SUP/00006	Supply of Electrical equipment and accessories
SUP/00007	Supply of Firefighting equipment and spares
SUP/00008	Supply of Kitchen Equipment
SUP/00009	Supply of Medical sundries
SUP/00010	Supply of Motor Vehicles and Related Supplies
	Sup/00010 - 1 - Motor vehicles,
	Sup/00010 - 2 - Tyres & Tubes,
	Sup/00010 - 3 - Batteries
SUP/00011	Supply of office Furniture, Curtains, Carpets and Fittings
SUP/00012	Supply of Office equipment and tools like photocopier and Printers
SUP/00013	Supply of Branded bags
SUP/00014	Supply of Pipes and fittings
SUP/00015	Supply of Printer consumables and Accessories
SUP/00016	Supply of Sanitary bins
SUP/00017	Supply of Generators
SUP/00018	Supply of Computer software
SUP/00019	Supply of Uniforms and protective wear
SUP/00020	Branded apparel and Promotional materials
SUP/00021	Supply of Solar equipment
SUP/00022	Supply of security systems (CCTV), Access control

SERVICES:

CODE	ITEM
SVCS/00001	Provision of Advertising, Printing and Media Services
SVCS/00002	Provision of Air Ticketing, Tours & travel services
SVCS/00003	Provision of Printing of Publications and Research Products
SVCS/00004	Provision of Graphic Designing services of Promotional items, publications, report
SVCS/00005	Provision of Auctioning services
SVCS/00006	Provision of Catering Services
SVCS/00007	Provision of Cleaning Services
SVCS/00008	Provision of Security Services
SVCS/00009	Provision of Engineering and Surveying Services
SVCS/00010	Provision of Courier Services
SVCS/00011	Provision of Engraving Services
SVCS/00012	Provision of Events management Rapporteur and Public Relations
SVCS/00013	Provision of Videography & Photography Services
SVCS/00014	Provision of Garbage collection & Disposal
SVCS/00015	Provision of Insurance Services
SVCS/00016	Provision of Insurance Brokerage
SVCS/00017	Provision of Maintenance & repair of IT equipment
SVCS/00018	Maintenance & repair of security systems (CCTV), Access control
SVCS/00019	Maintenance & repair of Air Conditioners
SVCS/00020	Maintenance & repair of Generator and invertors
SVCS/00021	Maintenance & repair of electrical equipment
SVCS/00022	Maintenance & repair of furniture & fittings
SVCS/00023	Maintenance & repair of office tools & equipment
SVCS/00024	Provision of Motor vehicle hire services
SVCS/00025	Provision of Wellness and Fitness services
SVCS/00026	Repair & Maintenance of motor vehicles including Garage Services
SVCS/00027	Provision of Fumigation Services
SVCS/00028	Provision of Hotel and Conference services
SVCS/00029	Provision of Document Translation Services from English to local languages
SVCS/00030	Provision of Internet and Telephone Services
SVCS/00031	Provision of Counselling Services
SVCS/00032	Maintenance and Repair of Electro Mechanical Equipment e.g. generators.
SVCS/00033	Training & capacity building (Financial, Research,

	Procurement, ICT, Accounting, Project Management, Monitoring and Evaluation, communication and Administration etc)
	CONSULTANCY SERVICES
SVCS/00035	Consultancy services for civil engineering including the preparation of Bills of Quantities (BOQs), technical drawings, and project supervision.
SVCS/00036	Consultancy services - financial management, procurement, risk and auditing, contact centre training, research/survey or market study services and human resource services like staff recruitment, training and other HR related services.
SVCS/00037	Consultancy services – Leadership and Governance, Strategic Planning and Communication.
SVCS/00038	Consultancy services – Professional Proof Reading, Editing Services, AI Automated Tools and platforms

WORKS:

CODE	ITEM
Works/00001	Electrical works
Works/00002	Plumbing Works
Works/00003	Civil works (Construction, Maintenance, Repair & Renovation)
Works/00004	Electro-Mechanical works (High Voltage, Low Voltage, Transmission and Distribution of power, mechanical Installation)
Works/00005	Carpentry Works (Carpentry, Wood Joinery and Fencing works).